

State Board of Registration for Professional Engineers

Professional Engineer Licensure

Completed applications must be postmarked by:

January 2 for the *April examination* - July 1 for the *October examination*.

It is your responsibility to complete and submit a completed application with fees.

A partial application will not be considered for evaluation and/or examination.

- _____ All areas of the application must be completed.
(You only need to notarize your application if you answer "YES" to questions 2 through 5 on the background questions.)
- _____ Original passport sized photograph (*taken within the past 8 weeks.*)
- _____ **\$300.00** exam application fee or **\$500.00** comity application fee. ***(Fees are non-refundable and non-transferable.)*** Make all checks payable to Indiana Professional Licensing Agency (IPLA)
- _____ Verification(s) from the state where you passed your exam(s) and all states where you hold or held licensure.*
- _____ 5 references, of which 3 must be from Professional Engineers. Reference forms are to be in a sealed envelope with a signature placed across the back. *
- _____ Original copy of the transcript(s)/or **evaluation of foreign degree**. This information is to be sent directly from the college/university or the evaluating agency. *
- _____ Supplemental form and work experience (**for Non-ABET accredited programs; technology degrees and foreign degree applicants**).
- _____ Original Part III answer sheet for Professional Engineers. The questions and answer key can be found on-line at <http://www.in.gov/pla/2741.htm>.

* NCEES Record may contain these documents.